

Director of UPTU Institutions

Kindly circulate this amongst interested faculty members and encourage/facilitate them to participate.

A. Jy
21/6/10

Subject: One day Refresher on Enhance Your Soft Skills.

Dear Sir,

LMA has planned the day long subject programme on **26 June, 2010** at **NBRI Auditorium, Rana Pratap Marg, Lucknow**. The programme will immensely benefit government officers, Executives in public and Private Sector companies, besides Entrepreneurs running their own businesses. Following themes have been identified for the four interactive sessions which will be led by experienced Managers, who incidentally are all LMA members, to bring out some key imperatives to sharpen the soft skills of the participants:

Session 1 Understanding Human Behaviour: Mr. Akshay Wal, Faculty in this session is a Marine Engineer. After leaving Llyods Register, Akhay started teaching his own brand of communication and interpersonal skills and now delivers these programs all over the country. He specializes in behavioural skill programs which cover a wide range of subjects such as conflict resolution, business etiquette, teamwork, conflict management, leadership, decision making, personality mapping, time management, goal setting, stepping stones of success, stress management and work life balance etc.

Session 2 Attitude: This Session will be led by Mr. Kuldeep Agarwal. Kuldeep is a Corporate Trainer with more than 5000 hrs experience of classroom training and 34 years pan India professional work experience with Corporates in Sales, Marketing, Distribution, HR, Management of an assigned cluster of Profit Centres, day to day business, imagining and designing their future business strategies and all other business related matters.

Session 3 Stress Management: Mr. Chandra Shekhar Verma, the lead faculty of the session is President Resource Management Group, a Training and Development Consultancy. He is Former Training Head for Reliance Retail and has conducted more than 1000 workshops on soft skills

Session 4 Anger Management: Mr. Chandra Shekhar Varma.

Timings: Participants to report for registration at 9.30 AM; Sessions from 10 AM to 5 PM.

Registration: Fee Rs.1000 for LMA/AIMA members; Rs.1200 for Non members, to be deposited at LMA office in Cash/Cheque drawn in favour of *Lucknow Management Association* on first come first served basis. Registration Fee is non-refundable but authorized substitutes will be permitted. The Fee will include programme material, Lunch and refreshments. On the spot registration will be possible subject to availability of seats.

Please mail your confirmation for participation and complete registration formalities at the earliest.

Regards,

(G.PATTANAİK)
President, LMA